

# Computer Account Owner Acceptance Instructions

## How do I get my password after it is requested?

1. Type the following address in your web browser address bar:

**Inside Stony Brook Link**  
https://inside.hospital.stonybrook.edu/app/compact/  
**OR**  
**Outside Link**  
https://sbmedx.uhmc.sunysb.edu/app/compact/

2. Type in your Stony Brook ID# and Date of Birth. Click **submit**:

Stony Brook University Hospital  
Computer account requests

Instructions  
[User guide](#)

Please enter the following information to review and accept you new account(s)

Stony Brook ID:

Birthdate in YYYYMMDD format

3. Click the link to launch the acceptance authorization code:

YOUR ACCOUNT REQUESTS ARE LISTED BELOW.  
TO ACTIVATE THESE ACCOUNTS YOU MUST SELECT EACH LINK  
AND COMPLETE THE ACCEPTANCE PROCESSING.

Account requests waiting for your acceptance:

McCoy, Carmen P., 10/25/2007 2:26:05 PM Tracking no: 5540
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4. The end user must copy and paste the authorization code, that is in red, into the next screen:

Authorization code **CGE15ENHMK**

5. Click the **continue to acceptance agreement** link:

6. When you correctly input the **authorization code** and read the computer Account User Agreement, Click the **I AGREE** button:

enter authorization code:

7. The following screen will display your account information:

ACCOUNT TYPE	REQUEST DATE	COMMENT	ACCOUNT ID
Other	10/25/2007 2:26:27 PM		test test

**NOTE: When you initially login to the system you will be prompted to change your password. If you forget your password, call 4-HELP (4-4357). 3/15**