Nursing Students

Medication Task Column Indicators

Yellow represents the current date / time column. This is your reference point during your shift.

Red indicates an overdue medication administration task.

Gray background represents canceled, held, voided, and discontinued medications.

Note: the MAR is in reverse chronological time. It cannot be changed.

Chart a Scheduled Medication from the MAR

1. Access the MAR section of a patient's chart.
2. Click a scheduled **MAR** task.
3. Review the medication information.
4. Verify or modify the Performed Date / Time.
5. Document in all the required (yellow) boxes.
6. Click **Sign**.
7. Click **Refresh**.
8. For overdue meds, the MAR task will turn red, they can still be given.

View Medication Details

1. Right-click the cell containing the charted medication.
2. Select **View Details**.
3. Click the tab(s) to view the desired information.
4. Click **Close** to return to the MAR.

Modify a Charted Medication – must be verified first

1. Right-click the cell containing the charted medication.
2. Select **Modify** from the menu.
3. Make the needed changes.
4. Click **Sign**. A (c) will appear in the med result.

Unchart a Medication – must be verified first

1. Right-click the cell containing the charted medication.
2. Select **Unchart** from the menu.
3. Type a reason for uncharting the result in the pop-up box.
4. Click **Sign**. In Error * will appear in the cell. Another MAR task will display.

Request Another Dose – can only be done by instructor

1. Right-click the **medication details** (order sentence in the Medications column).
2. Select **Med Request** from the menu.
3. Select a reason from the drop down **Reason** list.
4. Free text additional information in the box below.
5. Click **OK**. This is an electronic message to Pharmacy. It is treated as a STAT request.

Reschedule a Medication Dose

1. Right-click the **MAR** task.
2. Select **Reschedule This Dose** from the menu.
3. Change the time in the time box.
4. Select a **Rescheduling reason** from the drop down arrow menu.
5. Click **OK**. Contact pharmacy for re-scheduling multiple doses.

Note: it is recommended that you reschedule a dose, rather than letting it become overdue.

View Alert History

1. Right-click the **medication details.**
2. Select **Alert History.**
3. Hover the mouse cursor over the icons to reveal the information.
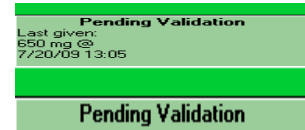4. Use the scroll bar at the bottom of the window to see the **Override Reason.**

Chart a PRN med and PRN Response

1. Click a **PRN** MAR task.
2. Review the medication information. Enter the pain intensity for pain meds.
3. Click **Sign**.
4. Click **Refresh**.
5. 15 mins. after IV meds, 60 mins. after all other meds, click the **PRN Response** box on the MAR. The PRN Response form will open.
6. Document the effectiveness of the medication treatment.
7. Click **Sign**.
8. Click **Refresh**.

Create Administration Note

1. Right-click the medication details.
2. Select **Create Admin Note** from the menu.
3. Free text the message in the white box.
4. Click **OK**.
5. The **Admin Note** icon displays in the medication details.
6. Double-click **Admin Note** to view the message.

*Note: Sign into the computer with your log-in to document in the patient's chart. Use the tap-and-go (card reader) to log-in/out between your log-in and the instructor's for a quick sign-on.

Chart a Continuous Infusion

Pending
Not previously given

1. Click a continuous infusion medication task.
2. Review the medication dosage information.
3. Verify or modify the **Performed Date / Time.**
4. The number 1 displays in the **Bag #** box in the lower half of the window, and it says **Begin Bag** in the lower right corner of the window.
5. Select the **Site** from the drop down arrow menu.
6. Review the **Volume** and **Rate** for accuracy.
7. **Your instructor will have to witness this infusion before you click Apply or Sign**.
8. Click **Apply**.
9. Click **Sign.** ✔
10. Click **Refresh**.
11. To hang bag # 2 and subsequent bags: Click on the **MAR** task.
12. It says **Infuse** in the lower right corner of the window. Indicate the infused volume from bag #1 (or the previous bag).
13. Click the **Begin Bag** button (in blue) in the top half of the window. The **Bag #** now says 2 in the lower half of the window.
14. **Your instructor will have to witness this infusion before you click Apply or Sign.**
15. Click **Apply**.
16. Click **Sign**.
17. Click **Refresh**.

Common PowerChart® Buttons and Icons

🔍	**Patient Search**- search by patient name or MRN.
🔄 4 minutes ago	**Refresh**- Tells you the last time the data on the display was refreshed. Click to perform a manual refresh.

	New routine priority orders requiring nurse review.
	New STAT priority orders requiring nurse review.
	New routine priority orders that do not require nurse review.
	New routine results.
	Nursing task.
	Medication task.
	Reference Text - This icon indicates that reference text is associated to the order.
	Requesting Pharmacy Verification of medication order.
	Pharmacy Rejected Medication Order.
	Pharmacy Comment.
	Nurse Administrative Note.
	Hard Stop Renewal.
	Soft Stop Renewal.
	Order Pending Renewal.
0.125 mg	Indicates a MAR task.
✔	Sign.
40 mg	Overdue MAR task.

Stony Brook University Medical Center

Stony Brook Medicine

STARS
PowerChart

eMAR for
Nursing Students

Menu - Inpatient
MAR
MAR Summary

Quick Reference Guide

Consult with your unit **Champion** or **Educator** for additional help, OR call the HELP desk at:
4-HELP
(631-444-4357)